

# SugarTree Hair Salon

## **Bridal Hair - Makeup Contract January 1, 2022 - December 31, 2022**

Thank you for your interest in SugarTree Hair Salon. We provide beauty services in a relaxed setting, located in Downtown, Missoula, MT.

In this package, you will find a list of our hair and makeup services that will ensure you are a radiant bride on your big day.

Also included are our intake forms and bridal contact. These will be filled out during your initial consultation. We will schedule your appointments, and provide you with a fee schedule. Including any offsite work you may require. When scheduling your consultation, be sure to bring up any questions we can answer for you.

Thank you for choosing SugarTree and congratulations!!

## Bridal Service Contract

Congratulations on your engagement! Thank you for choosing SugarTree Hair Salon to help celebrate your special day. we understand all of the hard work and meticulous planning that goes in to making your day a true success. Our artistic team also knows that the way you look and feel on that day is directly related to your beauty experiences prior to the big event. We have taken care of may beautiful brides and their bridal parties, and as a result we know exactly which questions to ask to get you organized. Please complete this for and return at least 6 months prior to your wedding date.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Wedding Planner/Local Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Wedding Date: \_\_\_\_\_ Wedding Time: \_\_\_\_\_

Wedding Location: \_\_\_\_\_

Location for services

In-salon

Off-site

\* Travel fees apply per stylist\*

Desired start time: \_\_\_\_\_ Desired finish time: \_\_\_\_\_

Will you be getting your makeup done?

YES

NO

Pictures prior to wedding?

YES

NO

If yes, what time? \_\_\_\_\_

Photographer: \_\_\_\_\_ Phone: \_\_\_\_\_

May we have the honor of using your photos for advertising?

YES

NO

**Services are priced to include the use of professional hair products and supplies.**

Complimentary consultation: Here we will discuss your hair and makeup ideas and schedule both a practice run and wedding day services. Our contract and cancellation policies will be reviewed and a 50% deposit for all services will be collected. Since summer weekend dates are always in short supply, we recommend you book your wedding services at least 6-12 months in advance. In person or on the phone.

1. Practice run for the bride: This should be scheduled 4 -6 weeks prior to your wedding. Bring everything you will wear on your big day such as your veil, jewelry, and so on. Please view this as your wedding trial run.

* Bridal hair trial	\$ 90.00
* Bridal makeup trial	\$ 80.00

2. In Salon Wedding day hair/makeup: We'll recreate the look we achieved during your practice run. please remember that everyone in your wedding party is welcome to join us for services on your wedding day.

* Bride up-do	\$ 140.00
* Bridal party up-do	\$ 90.00 (extra charge for long hair)
* Bridal Party Braids/1/2 up	\$ 70.00 (include curls)
* Bridal Party Braids / 1/2 up	\$ 80.00 (include curls)
* Bride makeup	\$ 120.00
* Bridal party makeup	\$ 90.00
* Lashes (Bride or Bridal Party)	\$ 25.00

3. Off Site Wedding Day : For those who need us to travel to their location, please schedule wedding services at least 6 - 12 months in advance. Travel fees are in addition to our regular service cost, per hair stylist and makeup artist.

* Bride up do	\$ 150.00
* Bride makeup	\$ 130.00
* Bridal party updo	\$ 105.00
* Bridal party makeup	\$ 105.00
* Bridal Party Braids - 1/2 up	\$ 90.00 (include curls)
* Bridal Party Braids - 1/2 up	\$ 100.00 (include curls)
* Bridal touch up	\$ 100.00 per hour

\*Touch ups are available to any individual who has received makeup application or hair service\*

\*\* please note that wedding party prices are per person, per service\*\*\*

*** Travel fees***	Under 49 miles round trip	\$ 100.00
	Between 50-99 miles round trip	\$ 150.00
	Between 100-149 miles round trip	\$ 175.00
	Between 150 - 200 miles round trip	\$ 200.00
	Over 200 miles	- inquire for pricing-
	Holiday Wedding Date	addition \$300.00

\*\*Above Travel Fee is per stylist or makeup artist\*\*.

\* Add-ons the day of event are permitted if time permits

A gratuity of 20% will be automatically added to all services

	Name	Hair	Make up	Lashes	Price
<b>Bride</b>					
<b>Bride's Mother</b>					
<b>Mother-in-law</b>					
<b>Bridesmaid</b>					
<b>Flowergirl</b>					
<b>Bridal Trial</b>					

Service Total =

<b>Gratuity 20% of Service</b>			
<b>Travel Fee Per Stylist</b>			
<b>Travel Fee Per Makeup Artist</b>			
<b>Other</b>			

Misc Fees =

<b>Service Fees</b>			
<b>Misc Fees</b>			

Grand Total =

As part of our wedding agreement, SugarTree requires credit card information to reserve these appointments. We do ask; that should there be a need to adjust or cancel any of the appointments; all changes are made 14 days prior to the date of the appointment. In doing so, a 25% cancelation fee is charged of total services. If changes or cancellations are made with less than 14 days notice, the entire cost of the adjusted or cancelled services will be placed on the credit card.

Card Number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ cv# \_\_\_\_\_

Name as appears on card: \_\_\_\_\_

Signature: \_\_\_\_\_

Once again, we thank your for choosing SugarTree Hair Salon to share in your special day. Please contact us at 406\*728\*0925 if you have any questions or concerns,

Best wishes

SugarTree Hair Salon Team

I, \_\_\_\_\_ agree to the scheduled appointment times given on the attached intake forms and the list price. I understand and agree to the deposit of 50% of the total package price at this time to secure the appointments. I agree to pay the balance due 14 days prior to the event date, I understand the full deposit will not be refunded upon cancellation of 72 hours prior notice given by me. I understand that no refund will be given for members of the wedding party who miss their appointment on the day of event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Salon: \_\_\_\_\_ Date: \_\_\_\_\_

With SugarTrees abundant yeas of experience, we will create breathtaking up-dos and flawless makeup to help make your wedding day beautiful.

## Important information for bridal service

To help us serve you better and ensure that your wedding day runs smoothly, we ask that you and your wedding party please follow these simple guidelines:

- Please arrive with clean, dry hair to help the hold of your hairstyle. An additional fee may apply if you request a wash and blow out or straightening.
- If you are receiving a makeup service, make sure that your face is clean and moisturized prior to arriving at our salon to ensure that makeup holds all day long.
- During your makeup trial run, please wear pants/skirt and a button-up ivory or white shirt that is as close as possible to the color of your wedding dress to ensure that makeup is correctly matched.
- For the day of styling, please wear either a button-up shirt or dress or something that can come down over the body. This ensures no snagging on freshly styled hair.
- Bring pictures of makeup and different hairstyles that you're interested in for the makeup artist and hair stylist to consider.
- Please bring in your headpiece, veil, and any hair accessories to try on.
- On the day of your wedding, you are invited to bring in any drinks or food that you feel will make your day more special. We do offer complimentary tea, coffee, and soda, but you may feel free to bring in a more personalized selection.
- For your wedding day, we can operate before our normal business hours for your convenience. A fee of \$50 per person may apply prior to 9am in the salon.
- Most importantly, please be on time for your wedding day appointment. Even starting 15 minutes late will put everyone behind, and we don't want you to be late for your special day. If your original contact cannot be fulfilled due to the client's tardiness, services may be cut short, if not at all; however, the original amount will still be owed. No-shows for in-salon appointments will still be charged.

Thank you! We look forward to working with you on your special day!!

Please contact SugarTree Hair Salon if you or your party have any questions or to schedule your appointment : 406\*728\*0925